



Invitation to Bid

HNS 20-4

Documents included in Package:

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address: <u>306 Peterson Rd</u>		LEAD SAFE CHARLOTTE
Call project manager for full address		
Bid Walk: 7/16/2019 at 9:00 am		
Bid Opening: 7/23/2019 at 2:00 pm		
Client Name:	Contact Number:	
Project Manager: John Sutton	Contact Number: 704-361-3881	

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at John Sutton (cell # 704-361-3881).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 306 Peterson Rd., to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$ _____)

Written total

Specs Dated: 7/11/2019

Number of Pages: 1

Addenda # 1 Dated:

Number of Pages:

Addenda # 2 Dated:

Number of Pages:

Project start date:

Project Completion Date:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:



Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

John Sutton
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336-5296
Fax: (704) 336-3489

LEAD ABATEMENT SCOPE OF WORK & INSTRUCTIONS TO BIDDERS

Address: 306 Peterson Dr.

Complete the following scope of work:

Feature	Method	Count	unit price	COST
EXTERIOR				
<u>Side A through Side D</u> - green wood windows sashes and wells and light brown metal lintels.	Replace Windows and prep and paint Lintels			
<u>Side B and Side D</u> - light brown vinyl covered upper walls - botton edges of wood walls are exposed (the wood components which exist beneath the vinyl coverings are coated with lead-based paint.	Cover with Tyvek and aluminum or vinyl.			
<u>Side A Entry</u> - light brown wood crown moldings under entry ceiling.	Cover with Tyvek and aluminum or vinyl.			
<u>Door A1 (to Room 1)</u> - green wood door casings, headers, jambs, stops and threshold and light brown metal lintel.	Replace door, casings, header, jambs, stops and threshold, prep and paint light brown metal lintel and exterior green trim wood.			
<u>Door C1 (to Room 6)</u> - green wood door, casings, header, jambs, stops and threshold and light brown metal lintel.	Replace wood door, casings, header, jambs, stops and threshold, prep and paint light brown metal lintel			
INTERIOR				
<u>Room 1 - Side A through Side D</u> - gray plaster walls.	Replace wall covering materials. Include code required improvements as required. Replace all moldings and trim. Prep and paint new sheetrock and molding/trim.			
<u>Room 3 - Side A through Side D</u> - light brown plaster walls	Replace wall covering materials. Include code required improvements as required. Replace all moldings and trim. Prep and paint new sheetrock and molding/trim.			
<u>Room 5 - Side A through Side D</u> - pink/peach plaster walls.	Replace wall covering materials. Include code required improvements as required. Replace all moldings and trim. Prep and paint new sheetrock and molding/trim.			
<u>Room 2 - Windo A1 and Window B1</u> - white vinyl miniblinds (lead contained within the matrix of the vinyl)	Remove			
<u>Room 3 - Window B1 and Window C1</u> - white vinyl miniblinds (lead contained within the matrix of the vinyl)	Remove			
total			\$	-

Contractors may submit an occupant protection plan on the form provided.

Contact Jim Roy if an additional form is needed. Phone 704-968-4111.

Complete all Interior work in a unit in a single day.

Allow for replacement of 50 board feet of rotted wood.

Unless otherwise noted any window or door removal and replacement includes frame and trim on both sides.

In lieu of complete removal, window frames may be enclosed with vinyl on exterior in accordance with all project manual requirements

Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.

Use tempered glass where required by Code.

Total Bid

Acknowledgement of Addenda (if any):

Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

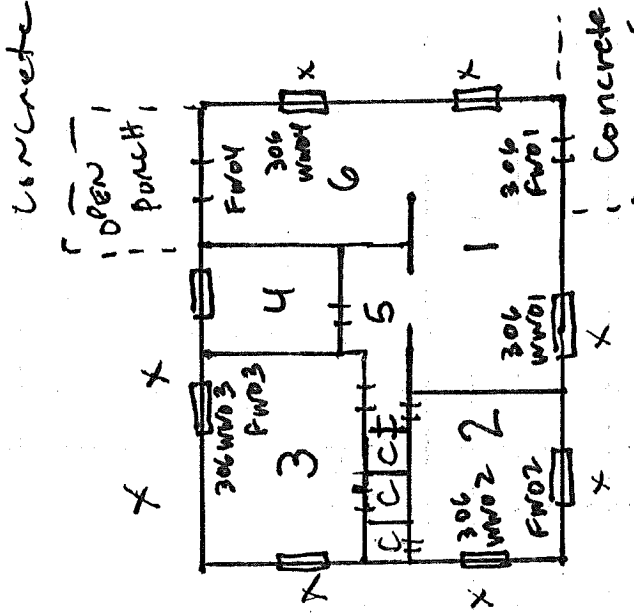
Contractor Submitting Bid:

Address:

Phone:

\$



SIDE C



SIDE B

SIDE D

Legend

-  = Window
-  = Door
- X = Soil Sample Location

SIDE A

NOT TO SCALE